

Financial Management & Administrative Services



Service-Disabled
Veteran-Owned Small Business

Certified
Woman-Owned Business

Disadvantaged
Business Enterprise

ISO 9001:2015
Certified

CMMI Services
Level 3 Appraised

NIST 800-171
Verified



**Fastest-Growing Private Companies in America
in 2014, 2015, 2016 & 2017**

-Inc. 5000

Top Workplace in 2016

-Washington Post

Community Impact Award in 2016

-DC Chamber of Commerce

BE 100s for 2015 & 2016

-Black Enterprise

JMA Solutions provides a wide variety of financial and administrative management services. Our support helps ensure continuity of operations and timely completion of all projects and deliverables. We provide accurate, judicious and authoritative information and materials, which allow our customers to make informed decisions.



Financial Management:

- Budget Analysis, Forecasting and Planning
- Investment and Business Case Analysis
- Budget Formulation and Execution
- Earned Value Management
- Budget Reconciliation
- Statistics and Analytics Preparation
- Fund Allocation and Distribution Monitoring
- Program and Financial Field Reviews and Auditing
- Risk, Issue and Opportunity Tracking and Management

Administrative Support:

- Contracts Administration
- Billing, Invoice Tracking and Record Keeping
- Schedule Management
- Meeting Planning and Coordination
- Conference Database Maintenance
- Travel Logistics and Coordination